  
 **Courthouse Facilities**

**Improvement Authority**

Agenda

August 21, 2023

11:00 a.m. – Judge L. D. Egnor Conference Room

1. Roll Call/Establish Quorum/Approval of Minutes/Introduction of Guests

1. Reports and Considerations
   1. Financial Update
   2. Grant Update
   3. Executive Director’s Report
2. Old Business
3. New Business
4. Hiring approval for new Executive Director – Shelly L. Murray
5. Appropriation request
6. Pcard monthly expenditures approval – June/July/August Summary.
7. Time Extensions:

20th cycle – McDowell (June 30, 2024); Preston (March 1, 2024)

1. Scope change – Fayette County (additional brick repairs)
2. Executive Session
3. Good of the Order
4. Next Meeting – October 27, 2023 at 10:00 a.m. Charleston Marriott

Agenda and Order of the Agenda are Subject to Change

For Updated Agenda Information, please call 304-558-5435

Executive Director’s Report

* Possible replacement of 1, 2 or 3 HVAC units. 2nd floor unit should be prioritized. It is the unit that requires annual maintenance. Written quotes from Darnold Lyons and Mullen.
* Back soffit and gutter have been repaired. Final invoice was $1,572.50.
* My last day will be August 31st. Has been an honor to work here exactly 13 years.
* Draft review deadline for grant application is Sept. 8th.
* Postmark deadline for grant application is Sept. 29th.

Remaining 19th cycle Grants: Greenbrier, Hancock, Marshall, Mingo, Monroe, Roane, Wayne and Wood